



JB BAL SADAN AYODHYA



PARENT BOOKLET

RULES AND REGULATIONS

I. Academic Year :

The session begins in July and ends in June.

II. School Timings :

July to November

Class Nursery to UKG - 9.00 a.m. to 1.15 p.m.

1 December to 15 February

Class Nursery to UKG - 9.45 a.m. to 2.00 p.m.

* All Saturdays are off for students.

III. Attendance :

1. Students should attend school regularly and punctually.
2. No student may leave school premises during school working hours without a written request from the parent or guardian and permission of the Principal. In such cases guardians or parents should make arrangements for the child to be collected from school.
3. Wards should be collected punctually after school hours. The school is not responsible for the safety of the child after school hours.
4. Students returning to school after an absence must bring a letter signed by the parent/ guardian explaining the reason for absence.
5. If a student is absent for 10 days continuously without application his/ her name shall be struck off the rolls. Principal's decision in such cases will be final.
6. Students suffering from infectious diseases should on no grounds be sent to school. They must on their return to school bring a Fitness Certificate.

IV. Text Books and Stationery :

1. Hindi and English text books will be provided to UKG children from the school.
2. The students will be required to arrange for stationery along with Maths text book according to the list prescribed.
3. Student's diary will be provided from the school. A second one will be given only on payment of Rs. 50/-.
4. Stationery will be inspected on the first working day of the session.

V. Uniform :

Summers : Sky blue half sleeves T-shirt, Dark blue shorts (Denim)

Winters : Sky blue full sleeves T-shirt, Dark blue jeans (Denim)

Shoes :

Nursery to UKG: Liberty Red and Blue (VIM-NBL-RED)

Socks : White with blue & red stripes.

1. Handkerchief should be carried regularly.
2. Children not wearing proper uniform should bring letter from guardian stating reason.

VI. Tiffin :

1. Parents should follow the Food Menu. The food menu will be sent monthly.
2. Children should bring tiffin to school to be eaten during tiffin break. They should bring a napkin and spoon, if food in tiffin so requires.

VII. Library :

A fully equipped Library cum Learning Resource Centre is maintained for the teachers and students.

Parents are also entitled to get books issued from the Resource Centre for their children.

VIII. Birthday Celebration :

Children may on their birthdays bring sweets/pan cakes/seasonal fruits etc. for their classmates. Toffees, chocolates, unhealthy food items and gifts will be returned. They may also attend school in the dress they like.

IX. Evaluation System/ Promotion :

1. The school academic session is divided into three semesters.
2. The entire syllabus is divided into three equally spaced semesters. All evaluations will be classwork based.
3. Report Card giving an assessment of the child's academic and non academic attainments, interests and aptitudes will be given to parents at the end of each semester.
4. Parents/guardians should personally come to collect report cards on Report Days. (Bearer of authority letter from parent will be given the report card in case the parent is not able to come himself/herself.) Report Cards are not given on any other day.
5. The Principal's decision regarding promotion and placement shall be final.

X. Withdrawal :

1. Notice of intention to withdrawal student from the school must be given in writing one month in advance failing which a month's fee will be charged in lieu of notice.
2. A transfer certificate will be issued on the third day of the application submitted only after all outstanding dues have been paid.

XI. Payment of Fee :

Given below are the rules and regulations for depositing school fee as per the fee structure :

1. Fee must be paid through NET BANKING (UPI, Debit, Credit Card and Internet Banking) through website www.jbacampuscare.in
2. Schedule of quarterly payment of fee given below :

I Quarter	-	Upto 15th July, 2025
II Quarter	-	1-15 October, 2025
III Quarter	-	1-15 January, 2026
IV Quarter	-	1-15 April, 2026.
3. Parents will get fee receipt after successful payment.
4. Non-receipt of payment till scheduled date mentioned above, the payment will be accepted along with fine as under :
 - (i) 16-22 Day - Rs. 1,000/-
 - (ii) 23 - Last day of the month - Rs. 2,000/-
5. Alert for non-payment of fee will be sent to the parents on expiry of 15th and 23rd day on quarterly basis through mobile app.
6. In case the parent still fails to comply with the alert, name of the student will be struck off the rolls and Transfer Certificate will be issued without any further communication.
7. In case of issuance of TC the above reason, re-admission may will be at the discretion of the Principal subject to availability of seat in the class.
8. If a child has attended school even for a day in any quarter, fee for the month will be charged.
9. For any clarification, please contact -
Mr. Gulam Raza : 7266847186, Ms. Vibha Pandey -7234920778
- 10. Please keep the school record updated with your current mobile number for communication.**

XII. Correspondence :

1. All letters should be addressed to the Principal who will, if it concerns a teacher, bring it to his/her attention.

2. When writing to school regarding a child, parents should mention the name, class and section of the child.
3. Teacher may be seen only after a request for appointment is granted by the Principal.
4. The school diary should be used as means of communication between the parent and the teacher in cases of specific classroom problems of the child.

XIII. Role of Parent :

1. Parents are expected to co-operate with school authorities in maintaining punctuality, regularity and discipline.
2. They should ensure that their ward takes active interest in the school.
3. They are required to sign their ward's progress report.
4. They must regularly see the student's diary and ensure that messages are followed. They are required to sign against the message of teachers.
5. All items brought to school should be clearly labelled.
6. Children should not bring any valuables to school. The school is not responsible for any article lost by the child.
7. Parents must not send the children for private tuitions as we want the child to be independent learner. In case the parents notice any problem they may discuss with the school authorities for remedial/ clinical help.
8. Parents are requested not to engage our school teachers as private tutors.
9. Parents should not tip any school employee.
10. Parents are requested to notify the school any change of their address and phone number.
11. The escorts of students must daily carry Identity Cards issued by the school.
12. Parents should inform the school of the mode of conveyance used by the students.

XIV. Parent Teacher Meet :

1st Saturday of every month.

Timing - 9:30 a.m. to 12.00 noon

N.B : These rules and regulations are subject to change from time to time at the discretion of the school authorities.

Request to Parents & Guardians

The school at all times desires to have your co-operation and close contact with teachers of your children in order to create an atmosphere that shall be conducive to the better education of our students. The school diary should fulfill this need.

Your attention to the teacher's note is very essential for a joint and unified effort to look after the education of your ward. The parents may also meet the Principal, preferable by prior appointment, on any working day between 10.00 am to 11:00 am.

You are requested to pay special attention to the personal cleanliness of your child. Please see that the child comes to the school in proper prescribed uniform.

I am positive that the school diary will provide an effective medium of parent teacher contact.

PRINCIPAL

Educational Calendar Academic Session 2025-26

		JULY							AUGUST				
Mon		7	14	21	28	Mon		4	11	18	25		
Tue	1	8	15	22	29	Tue		5	12	19	26		
Wed	2	9	16	23	30	Wed		6	13	20	27		
Thu	3	10	17	24	31	Thu		7	14	21	28		
Fri	4	11	18	25		Fri	1	8	15	22	29		
Sat	5	12	19	26		Sat	2	9	16	23	30		
Sun	6	13	20	27		Sun	3	10	17	24	31		
		SEPTEMBER							OCTOBER				
Mon	1	8	15	22	29	Mon		6	13	20	27		
Tue	2	9	16	23	30	Tue		7	14	21	28		
Wed	3	10	17	24		Wed	1	8	15	22	29		
Thu	4	11	18	25		Thu	2	9	16	23	30		
Fri	5	12	19	26		Fri	3	10	17	24	31		
Sat	6	13	20	27		Sat	4	11	18	25			
Sun	7	14	21	28		Sun	5	12	19	26			
		NOVEMBER							DECEMBER				
Mon		3	10	17	24	Mon	1	8	15	22	29		
Tue		4	11	18	25	Tue	2	9	16	23	30		
Wed		5	12	19	26	Wed	3	10	17	24	31		
Thu		6	13	20	27	Thu	4	11	18	25			
Fri		7	14	21	28	Fri	5	12	19	26			
Sat	1	8	15	22	29	Sat	6	13	20	27			
Sun	2	9	16	23	30	Sun	7	14	21	28			
		JANUARY 2026							FEBRUARY 2026				
Mon		5	12	19	26	Mon		2	9	16	23		
Tue		6	13	20	27	Tue		3	10	17	24		
Wed		7	14	21	28	Wed		4	11	18	25		
Thu	1	8	15	22	29	Thu		5	12	19	26		
Fri	2	9	16	23	30	Fri		6	13	20	27		
Sat	3	10	17	24	31	Sat		7	14	21	28		
Sun	4	11	18	25		Sun	1	8	15	22			
		MARCH 2026							APRIL 2026				
Mon	30	2	9	16	23	Mon		6	13	20	27		
Tue	31	3	10	17	24	Tue		7	14	21	28		
Wed		4	11	18	25	Wed	1	8	15	22	29		
Thu		5	12	19	26	Thu	2	9	16	23	30		
Fri		6	13	20	27	Fri	3	10	17	24			
Sat		7	14	21	28	Sat	4	11	18	25			
Sun	1	8	15	22	29	Sun	5	12	19	26			
		MAY 2026							JUNE 2026				
Mon		4	11	18	25	Mon	1	8	15	22	29		
Tue		5	12	19	26	Tue	2	9	16	23	30		
Wed		6	13	20	27	Wed	3	10	17	24			
Thu		7	14	21	28	Thu	4	11	18	25			
Fri	1	8	15	22	29	Fri	5	12	19	26			
Sat	2	9	16	23	30	Sat	6	13	20	27			
Sun	3	10	17	24	31	Sun	7	14	21	28			

SCHOOL SONG

Where with love and care
Happy moments we share
Where we love ourselves
And are free to express
We are here, we are here in JBBS

JB Bal Sadan, **हमारा** Bal Sadan, **प्यारा** Bal Sadan, JB Bal Sadan.

The building itself is a learning aid.
Indoor and outdoor, lot of space
Classes have different areas
We choose, direct and move forward
We are here, we are here in JBBS

JB Bal Sadan, **हमारा** Bal Sadan, **प्यारा** Bal Sadan, JB Bal Sadan.

Where teachers are care givers
Make learning joyful for us
Through singing, dancing, acting.
Sensorial, art and craft.
We are here, we are here in JBBS

JB Bal Sadan, **हमारा** Bal Sadan, **प्यारा** Bal Sadan, JB Bal Sadan.

The environment is so rich
Active learning shall enrich
And help the child in growing
Into a healthy, confident, human being
We are here, we are here in JBBS

JB Bal Sadan, **हमारा** Bal Sadan, **प्यारा** Bal Sadan, JB Bal Sadan.

SONG

Good morning, Good morning, Good morning Ma'am,
I will come to school, in my full uniform and
Always be in time.

When the bell rings, ding-dong ding,
I will stand in the assembly line,
I will not make a noise, neither talk to girls & boys,
I will pray with my hands joined.

I promise, I promise, I promise Oh! Ma'am,
I'll be quiet in the class neither jump nor dance,
Till you come to my class.

Pay attention, pay attention, pay attention in the class,
I'll do my classwork and my homework,
Answer when you ask.

It's tiffin time, it's tiffin time,
I'll go and wash my hands,
Have my tiffin first and then,
I will play with my friends.

School is over, school is over,
It's over at 1.15 p.m.,
I'll thank my ma'am and say, good bye,
We'll meet tomorrow again.

राष्ट्रगान

जन-गण मन अधिनायक जय हे
भारत भाग्य विधाता
पंजाब-सिंध-गुजरात-मराठा
द्राविड़-उत्कल-बंग।
विन्ध्य हिमांचल यमुना गंगा।
उच्छल जलधितरंग ।
तव शुभ नामे जागे।
तव शुभ आशिष मांगे
गाहे तव जय गाथा।
जन-गण-मंगल दायक जय हे
भारत भाग्य विधाता
जय हे! जय हे! जय हे!
जय जय जय जय हे ॥

आओ बच्चों हम सीखेंगे साफ सफाई की बातें ।
साफ सफाई से हम बनते हैं सुन्दर अच्छे बच्चे । २ ।
यह हैं स्कूल की दीवारें इन पर कभी नहीं लिखना है,
ब्लैक बोर्ड शीशे का है इसे सावधानी से रखना है,
साफ्ट बोर्ड पे जो लगा है, उसको भी नहीं छूना है,
आओ बच्चों..... ॥
कागज के टुकड़े हों या हों पेन्सिल के छिलके उन्हें,
डस्ट-बिन में डालेंगे और स्कूल को साफ रखेंगे ॥
आओ बच्चों हम सीखेंगे अच्छी-अच्छी बातें,
अच्छी-अच्छी बातों से हम बनते अच्छे बच्चे ॥ २ ॥
सीढ़ियों से उतरेंगे, शान से हम शान से,
धक्का-धुक्की, मुक्का-मुक्की नहीं करेंगे आज से,
क्लास में टीचर नहीं रहें तो बैठेंगे हम शान्ति से ।
आओ बच्चों हम सीखेंगे अच्छी-अच्छी बातें,
अच्छी-अच्छी बातों से हम बनते अच्छे बच्चे ॥ 11

PRAYERS

I have my eyes,
So I can see,
The beautiful world,
God made for me,
I have my ears,
So I can hear,
The sounds of the world,
And know God's here,
I have my heart,
So I can feel,
God's love for me,
And know he's real,
I have my mind,
So I can know,
That God made me,
From head to toe.

तुम्हीं हो माता पिता तुम्हीं हो,
तुम्हीं हो बन्धु सखा तुम्हीं हो।
तुम्हीं॥

प्रभु जी हमको देना ज्ञान,
पढ़-लिखकर हम बनें महान,
मात-पिता की सेवा करके,
दुखियो का करें कल्याण।
तुम्हीं हो.....॥

Academic Calendar : 2025-26

Day	Date	Activity
June 2025		
Fri	27th	Parents Orientation [Nursery]
Mon	30th	Parents Orientation [Play Group]
July		
Tue	1st	Stationery Submission [Nursery to UKG]
Wed	2nd	New Session Commencing [LKG, UKG]
Fri	4th	Observance of Moharram
Sun	6th	Holiday for Moharram
Mon	7th	New Session Commencing [Nursery]
Wed	23rd	PAC meeting [Introductory]
August		
Sat	2nd	Parent Teacher Meeting
Fri	8th	Celebration of Rakshabandhan
Sat	9th	Holiday for Rakshabandha
Thur	14th	Celebration of Janmashtami
Fri	15th	Celebration of Independence day based on National theme
Sat	6th	Holiday for Janmashtami
Wed	27th	Administration of Anti measles dose
September		
Wed	3rd	Celebration of Barawafat
Thu	4th	Celebration of Teacher's Day
Fri	5th	Holiday for Barawafa
Sat	6th	Parent Teacher Meeting
Fri	26th	Celebration of Dusshera and Gandhi Jayanti
Mon	29th	} Dusshera Holidays
	To	
Wed	1st	
October		
Thu	2nd	Holiday for Gandhi Jayanti
Sat	4th	I Semester Report Day/ PAC meeting/ Staff Meeting
Fri	17th	Celebration of Diwali
Sun	19th	} Diwali Holidays
	To	
Thu	23rd	
Wed	29th	Celebration of Parikrama
Thu	30th	Holiday for Parikrama
November		
Sat	1st	Sports Day of UKG / Parent teacher meeting (Playgroup to LKG)
Tue	4th	Celebration of Guru Nanak Jayanti

Wed	5th	Holiday for Guru Nanak Jayanti
Thu	13th	Bal Mela
Sat	22nd	LKG- Sports Day
Tue	25th	Group photography
Sat	29th	Staff get together [Holiday for children]
December		
Sat	6th	Nursery- Sports Day / PTM (Playgroup, LKG, UKG)
Tue	23rd	Fun with Fathers
Wed	24th	Celebration of Christmas
Thur	25th	Holiday for Christmas
January 2026		
Thur	1st	} Winter break
	to	
Sun	11th	
Mon	12th	School re-opens after winter break
Wed	14th	Holiday for Makar Sankranti
Fri	23rd	Celebration of Basant Panchmi
Mon	26th	Celebration of Republic Day [Holiday for Playgroup]
Fri	30th	Martyrs Day
February		
Sat	7th	II Semester Report Day / PAC meeting
Fri	13th	Celebration of Maha Shivratri
Mon	16th	Holiday for Maha Shivratri
Wed	25th	Administration of Anti Measles Dose
March		
Mon	2nd	Celebration of Holi
Tue	3rd	} Holi Holidays
	to	
Thur	5th	
Sat	7th	Parent teacher meeting
Fri	13th	Holiday for Jamat-UI-Vida
Wed	18th	Celebration of Eid-AI-Fitr
Thur	19th	Holiday for Eid-AI-Fitr
Wed	25th	Celebration of Ram Navami
Thur	26th	Holiday for Ram Navami
April		
Fri	3rd	Holiday for Good Friday
Sat	4th	Parent Teacher Meeting
Mon	13th	Celebration of Ambedkar Jayanti
Tue	14th	Holiday for Ambedkar Jayanti
Thur	30th	Last working day for children
May		
Fri	1st	Graduation Ceremony of UKG
Wed	6th	Final Report Day/PAC meeting/ Staff Meeting

LET



THE



CHILD



ENJOY



LEARNING

Printed by :
Tandon Book Depot and Printing Press
Rekabganj, Ayodhya